

APOLOGIES Committee Services
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Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

20 June 2018

Dear Councillor

You are summoned to attend the;

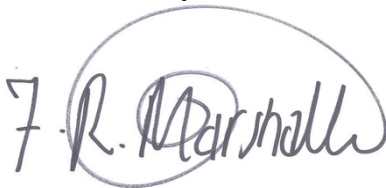
MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 28 JUNE 2018** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'F. R. Marshall', enclosed within a hand-drawn oval.

Chief Executive

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting. Electronic copies are available via the Council's website.

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**AGENDA
COUNCIL**

THURSDAY 28 JUNE 2018

1. **Chairman's notices**

2. **Apologies for Absence**

3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 10 May 2018** (Pages 7 - 24)

To confirm the Minutes of the Statutory Annual meeting of the Council held on Thursday 10 May 2018 (copy enclosed).

5. **Minutes - 17 May 2018** (Pages 25 - 32)

To confirm the Minutes of the extraordinary meeting of the Council held on Thursday 17 May 2018 (copy enclosed).

6. **Minutes - 7 June 2018** (Pages 33 - 36)

To confirm the Minutes of the extraordinary meeting of the Council held on Thursday 7 June 2018 (copy enclosed).

7. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

8. **Chairman's Announcements**

9. **Minute Book** (Pages 37 - 78)

To consider the Minutes of the under mentioned Committees (copy enclosed).

* Please note that where Minutes contain recommendations to the Council the Minute references for these recommendations are listed below for Members' information.

Community Services Committee	22 May 2018
Planning and Licensing Committee *	5 June 2018
Overview and Scrutiny Committee (copy to be circulated)	6 June 2018
Finance and Corporate Services Committee * <ul style="list-style-type: none"> • Chief Executive's Performance Appraisal • Human Resources Policies and Procedures • Annual Treasury Outturn 2017 / 18 • Proposals to Change to Office Opening Time to Public 	12 June 2018

10. **Minutes of Meetings of Committees**

To note that since the last meeting of the Council, up until Wednesday 20 June 2018 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

Appointments Committee	3 May 2018
Finance and Corporate Services Committee (special)	10 May 2018
Community Services Committee (special)	10 May 2018
Planning and Licensing Committee (special)	10 May 2018
Overview and Scrutiny Committee (special)	10 May 2018
Audit Committee (special)	10 May 2018
Investigating and Disciplinary Committee (special)	10 May 2018
Central Area Planning Committee (special)	10 May 2018
North Western Area Planning Committee (special)	10 May 2018
South Eastern Area Planning Committee (special)	10 May 2018
North Western Area Planning Committee	14 May 2018
South Eastern Area Planning Committee	21 May 2018
Central Area Planning Committee	30 May 2018

Minutes NOT finalised for publication:

North Western Area Planning Committee	11 June 2018
South Eastern Area Planning Committee	18 June 2018

11. **Statement of the Leader of the Council**

To consider the Statement of the Leader of the Council setting out the Council's report and programme for the current municipal year.

12. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**
13. **Review of Performance 2017 / 18** (Pages 79 - 114)

To consider the report of the Chief Executive, (copy enclosed).
14. **Committee Terms of Reference and Scheme of Delegation Update** (Pages 115 - 120)

To consider the report of the Director of Planning and Regulatory Services, (copy enclosed).
15. **Anglian Ruskin University's Build Factory: Proposal for Adoption as a Corporate Project to Support Community Led Housing** (Pages 121 - 126)

To consider the report of the Director of Planning and Regulatory Services, (copy enclosed).
16. **Business by reason of special circumstances considered by the Chairman to be urgent**
17. **Exclusion of Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.
18. **Council Structure Report**

To consider the report of the Leader of the Council, (copy to follow).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.